

TOWN OF  
ARLINGTON



**Cemetery Commission**

Date: May 8, 2024  
Time: 9:03am  
Location: Mt. Pleasant Cemetery Chapel

**Minutes**

Attendance: Commissioners Michele Hassler, Brian Hasbrouk, Bill McCarthy, DPW Ops. Mgr, Dan Warren, Cemetery Sup, Jason Jones

1. Deputy Manager, Alex Magee was present to discuss Article 56 of the Town Warrant regarding the trust funds. Treasurer, Julie Wayman is seeking approval from Cemetery Commission to transfer trust fund to a more interest bearing fund. Board of Trust Funds is in favor. Town Meeting will need to give approval. Michele asked why the Cemetery Commission's support was not sought before the warrant article was placed? A letter of support will be sent to treasurer's office. Finance Committee feels it is being rushed. Vote was taken in favor of support of Article 56 was 2 for and 1 against.
2. Minutes of April 10, 2024 were approved with change to include Bill in attendance.
2. Deeds One (1) were signed.
3. Update on columbarium pathway; DeMelo was awarded the contract and Mike placed a call to them for potential start date. If it can't be completed by Memorial Day weekend then it should start after.
4. Cemetery mapping; Dan reached out to Wayne in engineering. They are on hold pending cloud storage.
5. Old Burying Ground; Fallen British monument, Michele and Mike Rademacher met with George Parsons to discuss the site of the British monument and where to line it up. It should be lined up with the wall.

6. Memorial Day weekend; winter graves have been completed with loam and seed. Road work being done, Dan inquired as to whether we should hydro-seed. Flat marker flags will be placed after landscaping on Thursday.
7. The cemetery will get two seasonal employees. Raising flat markers will be on the list.
8. Headstone repairs; Kevin Duffy had a recommendation and Jean has a few names. There are a few stones that are in need of repair.
9. Medford Street fence and gates; Michele called several cemeteries to see who they used. Restoring and repairing is very much needed to the whole fence and gates. Dan mentioned aluminum replacement and also suggested a caster be put on the gates that close and hopefully take stress off the pillars. Mike said that funds have been set aside to paint the fence. Dan will contact Cassidy Forge.
10. Bench request was denied for Lake Ave.
11. Michele asked about graffiti removal for the concrete structure/foot bridge coming from Mystic Valley Parkway in Meadowbrook Park.
12. Arlington Housing Authority; Jean received email from Jeff Nagle in regards to the building of a new group home at Chestnut Manor. They are requesting an emergency exit/entrance into the cemetery. He will be invited to attend the June 12<sup>th</sup> meeting.
13. Cemetery trees; Dan said that he believes 10 ball and burlapped trees will be stored here until planting at Mt. Pleasant. Michele asked if there were any trees planned for the Old Burying Ground.
14. Michele is requesting plants/trees to go in front of the cement bins that are in place for dirt pile.
15. Perpetual Care funds; Mike stated that money is transferred for landscaping, headstone repair and the columbarium pathway. This is done when Mike does the budget for the next fiscal year.

Meeting adjourned at 10:56am  
Next meeting scheduled will be  
June 12, 2024

Respectfully submitted  
Jean Smith

Board of Cemetery Commissioners  
Michele A. Hassler, Chairperson  
William F. McCarthy  
Brian L. Hasbrouck